



**Kingsway Rochdale OL16 4UU**  
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**Website: [www.lowerplace.net](http://www.lowerplace.net)**

**Headteacher: Ms Karen Martin**

8<sup>th</sup> January 2021

### **Key/Critical Worker/Vulnerable (KWV) Children Places**

Dear parents and carers,

Thank you to the parents who have already registered their child for a KWV place at school this week because you are a critical worker or meet one of the other criteria for this provision.

The Local Authority have asked us to remind parents that this is a national lockdown and the government have made it clear that people should stay at home. This provision is offered to the children of parents who are critical workers or meet another critical criteria who are unable to work from home and/or unable to make other arrangements for their children, so have no alternative but to attend school. **If there is someone at home, please keep your child at home and access our remote learning offer.**

If numbers of applicants for this offer are too high, we will have to prioritise the provision for children who have an Education, Health and Care Plan and/or have an allocated social worker and for the children of parents who work in health and social care, education and childcare.

If your family meet these criteria I will then confirm whether your child will attend or not. If you have not already requested a place and you think your child is eligible then please read all this information first.

This provision is not the same as we provided during the first lockdown. It is not 'childcare' and will not be 'part-time'. Your child will be attending school daily and will be engaging in the same learning activities which will be set for children who are at home and not physically coming into the building.

This provision may be different to that offered by other schools, but is planned in accordance with the staff we have available to facilitate and administrate in school during this lockdown, together with the government's directive about continuity in learning provision.

This provision is not negotiable.

School will need 24 hours notice before a child can start. This is to ensure that we have appropriate staff to child ratios in place.

**Please read the following information carefully before you send your confirmation and declaration.**

With kind regards

Ms Karen Martin  
Headteacher



- This provision is not 'childcare'. The children will attend for a full school day, every day. The register will be taken each day. We are not offering part-time or flexible provision and parents cannot request or book this.
- The provision in school will be staffed by most of the teaching assistants who normally work in each class and overseen by a year group teacher who will be there to guide and support as well as to deliver online learning.
- Teachers will set learning activities remotely for children for those using Google Classroom. The government require primary schools to set at least 3 hours of remote learning per day for KS1 and 4 hours per day for KS2. The children who attend school during the lockdown will do these learning activities and engage in other activities as they will be in school for 6+ hours a day, including 1 hour for lunchtime and break times.
- The gates will open at 8.30am – 8.45am each morning. The school day will end at 3.00pm Monday to Friday.
- The children should wear school uniform as they did in the Autumn term. They will be engaged in physical activity every day so it is essential that they wear trainers every day. They won't be changing clothing during the day. They will need a coat and other clothing to suit the weather. The classrooms will remain ventilated during the day and therefore we recommend a warm fleece or jumper to wear on top of their school jumper/sweatshirt. The children can continue to bring their school bags, lunch boxes (if necessary) as they did in the autumn term. They should not bring toys or other items from home.
- All the measures that have been in place to reduce the risk of transmission of Covid-19 will remain in place in this provision. These will be added to/updated if and when government guidance changes.
- Children will be placed in year group bubbles and will not mix with others during the day. This is the same arrangements as last term. Each bubble will use a different play space for outdoor play so that they don't come together.
- The number of children we can take in each bubble will depend on the age and needs of the children and the room capacity for keeping children and staff at 2metre distances. We may need to prioritise applications if numbers exceed the maximum.
- We reserve the right to change these bubble arrangements if the numbers of children confirmed to attend change. In this situation, we will endeavour to make any necessary changes to come into force on a Monday following a 2 day weekend and endeavour to inform parents in advance.
- The school kitchen will continue to run through lockdown providing hot meals each day. The menu will not be published or guaranteed as there may be issues with food supplies, but a vegetarian option will be available each day.
- Children in Reception, Year 1 and Year 2 will continue to access universal infant free school meals. Parents will need to pay for the meals of children in Key Stage 2 as usual, unless they are in receipt of Free School Meals. Children can have their own packed lunch if parents choose to provide this. We will ask for confirmation of school meals when you confirm your child's place.

- If a child becomes ill at school we will follow the same protocols as have been in place throughout the autumn term and ask parents to arrange for their child to be collected as soon as possible from school. If the child has any of the [symptoms listed by the World Health Organisation](#) for Covid-19 we will ask the parent to arrange a test and for their household to self-isolate. We are using the same list of symptoms for staff.
- If a positive test result is returned for any child or member of staff working within any one of the 3 bubbles that bubble will close and the children will need to self-isolate. If they subsequently get symptoms they will need to be tested and their household will need to self-isolate.
- Please keep us informed if your child gets any of the symptoms listed when they are not in school by emailing the office [office@lowerplace.rochdale.sch.uk](mailto:office@lowerplace.rochdale.sch.uk) or using the school mobile 07789 66223 if out of school hours
- If your child is unable to attend due to illness or other reasons, please inform us in the usual way. Attendance will be monitored and we will follow up all absences.
- We reserve the right to add additional clauses or changes to this provision as the situation may change at short notice. We will always endeavour to give parents as much notice of any changes should they arise.

**If you wish to apply for a place please complete the attached booking form. Any new applications will be considered and places allocated according to number of spaces available.**

**If you have already been allocated a place and your child has been attending, please complete the booking form for our records.**

**Please return to [office@lowerplace.rochdale.sch.uk](mailto:office@lowerplace.rochdale.sch.uk)**

# Key Worker/Vulnerable Child Place Booking Form



My child's/children's name(s) and class: .....

.....

I want my child to attend in accordance with all the terms and conditions listed above and understand that there will be no part-time or flexible provision.

My child is eligible for this offer because (please tick):

Please indicate your role, employer and provide a contact and telephone number			
Adult 1 (Relationship to child)		Adult 2 (Relationship to child)	
I work in in health and/or social care		I work in in health and/or social care	
I work in education or childcare		I work in education or childcare	
I work in another profession which is a designated a critical job role		I work in another profession which is a designated a critical job role	

	Yes
My child has an EHCP	
My child has a social worker	

I wish to book a school lunch for my child on the following days (please put an X in the boxes you require):

Monday	Tuesday	Wednesday	Thursday	Friday

If my child is in KS2 I will pay for their meals if I am not eligible for FSM

## Declaration:

All the information I have provided is factual. I have provided it in the knowledge that it will be used by the school to support the planning and implementation of provision for some children in school during the national lockdown which came into force on 5<sup>th</sup> January 2021.

I understand, agree and will abide by the terms and conditions of this offer and know that they will not be negotiated by the school.

I understand that the provision may have to change at short notice.

Name:

Date:

**PLEASE EMAIL TO [office@lowerplace.rochdale.sch.uk](mailto:office@lowerplace.rochdale.sch.uk)**