



**Kingsway Rochdale OL16 4UU**  
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**Website: [www.lowerplace.net](http://www.lowerplace.net)**

**Headteacher: Ms Karen Martin**

Friday 15<sup>th</sup> January 2021

## **Re: Friday afternoon provision**

Dear Parents/Carers of Key Worker and Vulnerable children who are attending school,

I hope this letter finds you all well. It has been lovely to see your children in school and so engaged in learning. They have once again adapted to the changes with such resilience, we are all very proud of them.

The number of children attending school during this lockdown is higher than during the previous lockdown and this is impacting on staff capacity to be in school to teach your children while also providing high quality remote learning for children at home.

Two weeks ago when we went into lockdown we took the decision to keep the school open to children on a Friday afternoon. However, after running this system for two weeks it is causing difficulty in ensuring teachers receive their planning, preparation and assessment time, a statutory requirement. Therefore we are going to revert to last term's timetable of closing for the majority of children on a Friday afternoon but continue to offer a childcare provision for key worker children if parents need to be in work.

I am aware that for key workers you may need a childcare place on a Friday afternoon as was offered last term either due to your working day or having to work more hours. Please email the office to request a Friday child care place [office@lowerplace.rochdale.sch.uk](mailto:office@lowerplace.rochdale.sch.uk)

**Therefore from next Friday. Friday 22<sup>nd</sup> January, children need to be collected from school at 1pm unless you have requested childcare provision. This provision is for children whose parents are working on a Friday afternoon.**

### **The school week will be**

<b>Day</b>	<b>Start Time</b>	<b>Pick Up Time</b>
Monday	8.30am	3pm
Tuesday	8.30am	3pm
Wednesday	8.30am	3pm
Thursday	8.30am	3pm
Friday	8.30am	<b>1pm unless you have requested a childcare place for the afternoon</b>

Thank you for your understanding in this timetabling adjustment.

With kind regards

Ms Karen Martin  
Headteacher

